



Itineris Travel is recruiting a **Travel Designer**

Job description:

The job incumbent shall be responsible for the preparation of quotations, make flight reservations, issue tickets and perform necessary land/sea arrangements and/or travel related services. He/She shall also be responsible to make reservations concerning off the shelf and tailor made packages, prepare debit/credit memo, perform necessary admin duties and maintain good external relationship with clients. He/She shall also attend to after-hours emergency services as and when required.

Profile of Ideal Candidate:

- A Higher School Certificate
- Certificate in Travel and Tourism or IATA/UFTAA International Travel & Tourism Level 2
- Certificate in Selling Techniques and Customer Care
- Strong knowledge of Amadeus Reservation System
- Good knowledge of world geography and international destinations
- Fully computer literate
- Good written and spoken English and French
- Excellent communication and interpersonal skills
- A minimum of 3 years working experience in a similar position

Employment Type: Permanent

Closing Date: 15 January 2019

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