



FINANCE EXECUTIVE

MAIN PURPOSE OF THE JOB:

The job incumbent shall be assisting the Finance Business Partner of the Industrial Equipment Division in implementing internal control measures, analysing financials and preparation of timely reports.

MAIN DUTIES

- Review monthly management account to be submitted by set deadline.
- Analyses the overall positioning of the organisation in relation to budget.
- Assist in Debtors Management.
- Assist in Contract Management .
- Review Fixed Assets Register.
- Prepares annual budget/reforecast.
- Manages inventory.
- Assists external auditors annually for quality and accuracy of accounts to produce statutory reports
- Ensures timely payment of creditors
- Enforces discipline and code of conduct to subordinates.

QUALIFICATIONS & EXPERIENCE

- A professional accounting qualification – ACCA or level 3
- A minimum of 3 years as an Accountant in a dynamic business environment

OTHER REQUISITES

- Good communication, interpersonal skills and analytical skills
- Good written and spoken English and French
- A very open minded approach to all customer related issues
- Knowledge in ERP SAGE would constitute an advantage

Novengi Ltd. is an equal opportunity employer.

*Should you be interested in the above positions, kindly send your application to the Human Resources Department at hr@novengi.mu by latest **10 May 2019**.*