



Linxia Ltd is recruiting a **Workshop Supervisor for Consumer Electronics**

Job Description:

The Workshop Supervisor is responsible for efficiently and effectively managing the consumer electronics workshop and its major technology brands.

- Ensures highest standards of Health, Safety, and the Environment
- Manage Workshop, Personnel and Equipment readiness to meet operational and sales objectives.
- Organizing workflow and ensuring that employees understand their duties
- Plans to maximise personnel and equipment utilisation
- Manage cost controls within the workshop / field.
- Ensure equipment and service quality is continually enhanced.
- Develop, train and motivate your team to ensure consistently high standards of performance and effectiveness.
- Improves customer service quality results by studying, evaluating, and re-designing processes and establishing and communicating service metrics and monitoring and analyzing results.

In order to carry out these responsibilities, the Workshop Supervisor must deliver a high quality after sales service that includes communication, training, repairs and installation.

Profile of ideal candidate:

- ❖ HSC holder
- ❖ A Diploma in Electrical & Electronic Engineering or equivalent technical certification
- ❖ 5 years of experience within the technology field
- ❖ A very good communication, interpersonal and leadership skills, and brand orientation
- ❖ Dynamic, pro-active and pleasant personality
- ❖ A good mastery of written and spoken English and French.

Employment Type: Permanent

Closing Date: 20 March 2020

Contact Details: te_recruitment@harelmallac.com

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